We are very excited to welcome you to the Great Lakes and St. Lawrence Cities Initiative 2024 Annual Conference, taking place May 15-17 in Montréal at the Marriott Château Champlain (1050 de la Gauchetière St W).

Please make sure to review this email which contains relevant information to help you prepare for our conference.

1. **CONFERENCE APP**

   ![Event Cadence Logo]

   In the spirit of being environmentally friendly, all conference materials including the full agenda will be housed on our conference app, Event Cadence. You will be receiving an email from Great Lakes and St. Lawrence Cities Initiative noreply@eventcadence.com which includes information on how to log into the conference platform. You are strongly encouraged to download the app on your phone (search for the above logo in the Apple App Store or Google Play). Once downloaded, check back often for agenda updates and see who else is attending and begin networking with fellow members and guests.

2. **SIMULTANEOUS INTERPRETATION**

   Given our audience will include both English and French speakers, we have secured a professional simultaneous interpretation service. For all of our plenary sessions, we will be providing headsets on location. For certain breakout sessions, simultaneous interpretation will be offered via the Zoom app. For those sessions using Zoom for interpretation, attendees will want to (1) have the Zoom app downloaded on your smartphone in advance; and (2) have your own ear buds or headphones that connect to your phone with you. Please pack and prepare accordingly.

3. **ATTIRE**

   Attire for the majority of the conference is business casual. Like most large conference centers, a light sweater is recommended to have available during the day as meeting room temperatures can get chilly. If you are participating in the tours on Friday afternoon, please make sure to wear closed toe flat-sole shoes and casual attire.
4. CONFERENCE HOTEL

Marriott Montréal Château Champlain
1050 Rue De la Gauchetière O | Montréal, QC H3B 4C9
Check-in: 4:00pm | Check-out: 12:00pm | Smoke Free Property
View Hotel

PARKING
On-Site Parking – Daily: $32
Valet – Daily: $46
Off-Site Parking – 1000 de la Gauchetière Ouest (Indigo Parking) 0.1 KM

5. TRANSPORTATION OPTIONS TO/FROM CONFERENCE HOTEL

Montreal-Trudeau International Airport

Distance From Property: 14.0 KM
Airport Phone Number: +1 514-394-7377
Visit Website

- Taxis and Ubers are available at the airport.
- Sedan limo service booked through the hotel concierge; fee: $145 CAD (one way); reservation required. concierge@chateauchamplain.com

Other Transportation Hubs Near the Hotel

Subway Station:
- Bonaventure Metro Station

Train Station:
- Central Station - Via Rail, Amtrak, Agence Metropolitaine de transport (AMT) Commuter Train

Bus Station:
- Gare d’autocars de Montreal

6. EDUCATIONAL TOURS

We are offering two educational tour options on Friday, May 17 from 12:00 PM to 5:00 PM. We have limited space on these tours, and they will be offered on a first come first served basis. If you indicated interest in participating in the tours when registering, you will be receiving an email to sign up for the tour of your choice. If you would like to participate in the tours, but did not indicate it when registering, please contact Kyle Hills for more information.

7. CANCELLATIONS

At this stage, we are unable to accommodate any refunds. If you cannot attend, we encourage you to transfer your registration. Please call 312.201.4518 to transfer your registration.
8. **MAKING THE MOST OF YOUR TIME IN MONTRÉAL!**

A striking union of European and North American cultures, Montréal seduces visitors with a wonderful pairing of history, beautiful architecture and exquisite fine dining and entertainment.

The world’s second largest francophone city after Paris, Montréal is a cosmopolitan centre with proud roots in the past and an enthusiastic embrace of the future.

Whether strolling in the Old Port, around the city’s many distinct neighbourhoods or up Mount Royal, where the city derives its name, there is no shortage of things to do during your stay in Montréal.

Come discover all that the Francophone Metropolis of the Americas has to offer!

[Check out what Montréal has to offer](#)

9. **QUESTIONS?**

Please do not hesitate to contact the Cities Initiative at any time.

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