GREAT LAKES AND ST. LAWRENCE
CITIES INITIATIVE
L'ALLIANCE DES VILLES
DES GRANDS LACS ET DU SAINT-LAURENT

PROJECT MANAGER (CONTRACT)

The Cities Initiative is Seeking a Coastal Resilience Project Manager

We are seeking a seasoned coastal resilience specialist to work with our members, regional partners, and engineering firms on a federally funded coastal resilience technical support program. Contract dates: October 1, 2025 – December 31, 2026 with the opportunity for extension as funding allows. This will require up to 20 hours per week at an hourly rate of $25 - $50 per hour, depending on qualifications. This is a non-salaried contract opportunity that does not include employee benefits. The contractor must provide their own computer and work space.

Roles and Responsibilities

The Project Manager will manage and coordinate activities under the Resilient Coastal Projects Initiative, including activities in support of a National Fish and Wildlife Foundation-National Coastal Resilience Fund (NCRF) *Planning and Capacity-Building* grant and a NCRF *Preliminary Design* grant. This individual will report to the Senior Coastal Programs Manager on the Programs Team.

Responsibilities include:

- Build relationships with mayors, city staff and regional advisors
- Coordinate activities and meetings with municipal partners, technical consultants, and other stakeholders
- Develop and manage timelines, contracts, work plans and consultant deliverables for individual city projects
- Evaluate program metrics and document lessons learned
- Limited travel to project sites (max once per project) in the region

Qualifications

- 5+ years of experience in environmental project management
- Knowledge of coastal resilience and/or municipal challenges
- Great Lakes expertise, currently residing in the region
- Organized with the ability to work at a fast pace, meet tight deadlines and effectively manage multiple competing priorities
- Interpersonal skills and evidence of teamwork

OUR ORGANIZATION

The Great Lakes and St. Lawrence Cities Initiative is a member-based regional non-profit organization that works with communities in the Great Lakes-St. Lawrence Basin.

Our impact is through PACE: Programs, Advocacy, Collaboration, and Education

Current programs focus on resilience, hazard reduction, water protection and access, and economic transformation.

Learn more:
https://glslcities.org/

APPLY

What to include:

Current resume with an email that addresses:

1) What interests you about this position
2) Your qualifications per the five areas listed

Send to: Zoë Kuntze
zoe.kuntze@glslcities.org

with the subject line, "Coastal Resilience Project Manager Application"

Application review:

Begins September 2, 2025. Contract open until filled.